



## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application  
(See Section 3 for contact details)**

### 1. Your organisation or group

Name of organisation	Potley Youth Group		
Contact name			
Contact address			
Contact number		e-mail	r
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	Potley Youth Group		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Our objective, as a Youth Group is to help young people - especially but not exclusively through leisure time activities, the activities develop the young people's physical, mental and spiritual capacities so that they may grow to full maturity as individuals and valued members of society. Our Youth Group improves and increases the provision of activities in the local area for young people, whilst making use of our local community centre that was originally built for this purpose. The area of benefit is Pockeridge Road, Corsham and surrounding areas.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Corsham.		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 25.07.11	No <input type="checkbox"/>

<b>Where will your project take place?</b>	The activities will take place in our local Community Centre in which we rent.
<b>When will your project take place?</b>	sessions are on a Tuesday evening from 6-7.30
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	Other than our Club, there is no other regular club/activities in this area that works with young people below the age of 13 years as we do. Our members are continuously advising us that without this club there would be nothing available for them to do, such as the activities we offer. The initial ideas for this club came to me from the children, as all they had at that time was to play in the street? with this i decided to set up a Youth Group based on the children's informed requirements, we then met with the children to decide what the session would be comprised of and then proposed to the children what we could offer them... of course, they were immediately grateful for anything we would offer. They were all really enthused and excited by the idea that our club has grown from this and the members really value the club and are involved in the planning of all future sessions. Our youth club committee believes that the local young people need a focus, interested people to listen to them
<b>How many people will benefit from your project?</b>	40
<b>How does your project demonstrate a direct link to the local community plan for your area?</b> <a href="http://www.wiltshire.gov.uk/areboards">www.wiltshire.gov.uk/areboards</a>  Please provide a reference/page no.	The community plan highlights the lack of Youth Facilities, the success of this project will strengthen our Youth Group in the longer term.  P21 Youth Facilities
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>

**Any other information about your project.**

With the club providing days out for the young people to experience 'new' experiences, a place that offers new healthy challenges such as cookery sessions, art and crafts an increasing knowledge of nature and how things work, learning and displaying understanding of different cultures along with important life and social skills, in areas which many lacked - the club members now act as a great team, children are playing and interacting with children they would not of approached previously, prior to being brought together at the club. The children now posses more respect for eachother and others too including adults and volunteers. we believe Youth Club to be the young people's time to experience such activities with the guidance and support from the supportive adults who are the clubs voluntary leaders. Our youth club keeps the members off the streets it has proven to be a success with our members and we want to continue and build on this great set up we have.

**3. Management**

**How many people are involved in the management of your group/organisation?  
Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="2"/>	<b>Female</b>	<input type="text"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text" value="3"/>	<b>Female</b>	<input type="text" value="3"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text" value="1"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

By submitting further funding applications - and fundraising activities.

**How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?**

We hope that membership to the club will continue to grow and that weekly session attendances continue to increase , whilst still seeking the children's input fully on the strengths and weaknesses of our proposed planning and programmes.

**Have you contacted Charities Information Bureau for help with your application/ to seek other funding?**

Yes

Date

No

**To whom have you applied for funding for this project (other than Wiltshire Council)?**

**Name of Funder**

**Amount Applied For**

**Amount Received**

BBC Children In Need

£9,950

£7,300

**Please list with amount applied for and whether you have been successful**

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<p><b>Have you or do you intend to apply for a grant from another area board within this financial year?</b></p> <p><i>If yes, please state which one(s).</i></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	
<p><b>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</b></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month: March	Year: 2011
A - Total income:	£2168.51	
B - Minus total expenditure:	£2763.03	
Surplus/deficit for year: (A minus B)	£594.52	
Free reserves currently held:	£0 - all restricted.	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Hall Hire	£1,500	Own fundraising/reserves		£
Refreshments	£260			£
Art Workshop	£180	Parish/town council		£
Materials - 1/2 funds required	£1,300			£
Excursions - 1/2 funds required	£2,270	Trusts/foundations		£
coach hire - 1/2 funds required	£1,750			£
Allotment activities	£300	In kind		£
Lunch Club	£2,390			£
	£	Other		£
* 1/2 funds applying to you for	£2,660	Children In Need	C	£7,300
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£9,950</b>	<b>Total Project Income</b>		<b>£7,300</b>

<b>Total project income B</b>	<b>£7,300</b>
<b>Total project expenditure A</b>	<b>£9,950</b>
<b>Project shortfall A – B</b>	<b>£2,660</b>
<b>Grant sought from Wiltshire Council Area Board</b>	<b>£2,660</b>
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 14/06/2011

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**